

FY 2025-2027

**DISADVANTAGED BUSINESS ENTERPRISE (DBE)
GOAL METHODOLOGY
for**



With Assistance From



[January 21, 2025]

METHODOLOGY for Establishing the FY 2025 – FY 2027 Overall Disadvantaged Business Enterprise (DBE) Goal for:

Airport Sponsor: **City of Tallahassee**

Airport: **Tallahassee International Airport**

DBELO: Ms. LaTanya Raffington, Senior Coordinator
 Tallahassee-Leon County Office of Economic Vitality
 Minority, Women, & Small Business Enterprise (MWSBE) Division
 315 S. Calhoun Street, Suite 450
 Tallahassee, Florida 32301
 (850) 891 – 6500
LRaffington@OEVforBusiness.org

I. Detailed Methodology: Specific Steps

A. Amount of Goal

The Airport’s overall DBE goal for FY 2025-2027, for the federal financial assistance it will expend in USDOT-assisted contracts, is the following:

Overall Goal:	9.34%
Race-Neutral:	0.00%
Race-Conscious:	9.34%

Given the amount of USDOT-assisted contracts that the Airport expects to let from FY 2025-2027, which is approximately **\$36,647,649**, this means that the Airport has set a goal of expending approximately **\$3,421,084** with DBEs during this period.

B. Determination of the Market Area of the study

The normal market area was based on discussions with Airport staff and an assessment of bidders from similar recent projects. Specifically, the market area is based on where the substantial majority of bidders, both successful and unsuccessful are located and where the substantial majority of funding was spent as illustrated in **Table 1** below:

Table 1: Tallahassee International Airport Market Area

County	Bidders	Percent of Bidders	Dollars	Percent of dollars
Escambia	2	25.0%	\$23,846,205	83.4%
Gadsden	3	37.5%	\$4,181,000	14.6%
Leon	3	37.5%	\$555,540	1.9%
Market Area	8	100.0%	\$28,582,745	100.0%
Other	0	0.0%	-	-
Total	8	100.0%	\$28,582,745	100.0%

C. Determination of relevant NAICS codes

For the next three-year period of FY 2025, 2026, and 2027, eleven (11) projects are anticipated to be developed with federal funding. They are:

1. **Advanced Air Mobility Planning Study**
2. **Air Carrier Apron Improvements**
3. **Airport Energy Efficient Assessment**
4. **In-Line Baggage Screening System Modifications**
5. **Terminal Modernization – Restroom Renovations**
6. **Terminal Modernization – Elevator & Air Handler Improvements**
7. **North Apron Improvements & State Aviation Hangar Development**
8. **Terminal Front Entrance Pedestrian & Traffic Safety Improvements**
9. **Taxiway Bravo Rehabilitation Phase 2 Construction (B6-B1)**
10. **Airport Security Improvements (Technology)**
11. **Terminal Passenger Loading Bridge Replacement (A5/A6)**

Based on detailed information provided by the Airport concerning these proposed federal projects for the period, a list of NAICS codes corresponding to each project and major subcomponents within each project was developed. This is shown below in Table 2.

**Table 2a: Tallahassee International Airport
FY 2025 Projects & Activities by NAICS Codes**

FY	PROJECT	ACTIVITY	NAICS
FY 2025	Advanced Air Mobility Planning Study	Planning	541611
		Highway & Street	237310
		Electrical	238210
		Site Prep	238910
		Engineering	541330
		Geotechnical Testing	541380
	Airport Energy Efficiency Assessment	Planning	541611
	In-Line Baggage Screening System Modifications	Building Construction	236220
		Electrical Contractors	238210
		Drywall and Insulation Contractors	238310
Other Building Equipment Contractors		238290	
Conveyor and Conveying Equipment Manufacturing		333922	

FY 2025 cont.	Terminal Modernization - Restroom Renovations	Building Construction	236220
		Plumbing, HVAC	238220
		Electrical Contractors	238210
		Drywall	238310
		Finish Carpentry Contractors	238350
		Other Building Finish Contractors	238990
		Architectural Services	541310
		Engineering Services	541330
	Terminal Modernization Elevator & Air Handler Improvements	Building Construction	236220
		Electrical Contractors	238210
		Plumbing, HVAC	238220
		Drywall and Insulation Contractors	238310
		Other Building Equipment Contractors	238290
		Elevator and Moving Stairway Manufacturing	333921
		Architectural Services	541310
		Engineering Services	541330
	North Apron Improvements and State Aviation Hangar Development	Highway & Street	237310
		Electrical Contractors	238210
		Site Prep	238910
		Engineering Services	541330
		Geotechnical Testing	541380
	Terminal Front Entrance Pedestrian & Traffic Safety Improvements	Building Construction	236220
		Highway & Street	237310
		Electrical Contractors	238210
Site Prep		238910	
Engineering Services		541330	
		Landscaping	561730

SOURCE: Tallahassee International Airport

**Table 2b: Tallahassee International Airport
FY 2026 - FY 2027 Projects & Activities by NAICS Codes (**

FY	PROJECT	ACTIVITY	NAICS
FY 2026	Taxiway Bravo Rehabilitation Phase 2 Construction (B6-B1)	Water & Sewer Line	237110
		Highway & Street	237310
		Electrical Contractors	238210
		Site Prep	238910
		Engineering Services	541330
		Geotechnical Testing	541380
		Landscaping	561730
FY 2027	Airport Security Improvements (Technology)	Electrical Contractors	238210
		Engineering Services	541330
		Computer Systems Design Services	541512
	Terminal Passenger Loading Bridge Replacement (A5/A6)	Building Construction	236220
		Electrical Contractors	238210
		Drywall and Insulation Contractors	238310
		Other Building Equipment Contractors	238290
	Elevator and Moving Stairway Manufacturing	333921	

SOURCE: Tallahassee International Airport

A. Determination of Relative Availability of DBEs in Market Area, Compared to all Firms

The next step is to conduct an analysis of relative availability of DBEs in the Tallahassee International Airport (TLH) market area for each of these projects to obtain the Step 1 DBE Goal. This is shown in Tables 3a-3i.

**Table 3a: DBEs—Tallahassee International Airport
by Relevant NAICS Codes—FY 2025
Advanced Air Mobility Planning Study**

Activity	NAICS CODES	DBE Firms	All Firms	% of DBE Firms Available	NAICS Dollars	DBE Dollars
Planning	541611	6	221	2.71%	\$200,000	\$5,420
Total					\$200,000	\$5,420
Weighted Step 1 Goal =						2.71%

SOURCES:

- 2022 County Business Patterns, U.S. Census Bureau.
- Florida UCP DBE Directory, September 2024.

**Table 3b: DBEs—Tallahassee International Airport
by Relevant NAICS Codes—FY 2025
Air Carrier Apron Improvements**

Activity	NAICS CODES	DBE Firms	All Firms	% of DBE Firms Available	NAICS Dollars	DBE Dollars
Highway & Street	237310	3	18	16.67%	\$1,750,000	\$291,725
Electrical Contractors	238210	2	142	1.41%	\$162,000	\$2,284
Site Prep	238910	3	47	6.38%	\$513,000	\$32,729
Engineering	541330	10	200	5.00%	\$135,000	\$6,750
Geotechnical Testing	541380	1	7	14.29%	\$140,000	\$20,006
Total					\$2,700,000	\$353,494
Weighted Step 1 Goal =						13.09%

SOURCES:

- 2022 County Business Patterns, U.S. Census Bureau.
- Florida UCP DBE Directory, September 2024.

**Table 3c: DBEs—Tallahassee International Airport
by Relevant NAICS Codes—FY 2025
Airport Energy Efficiency Assessment**

Activity	NAICS CODES	DBE Firms	All Firms	% of DBE Firms Available	NAICS Dollars	DBE Dollars
Planning	541611	6	221	2.71%	\$200,000	\$5,420
Total					\$200,000	\$5,420
Weighted Step 1 Goal =						2.71%

SOURCES:

- 2022 County Business Patterns, U.S. Census Bureau.
- Florida UCP DBE Directory, September 2024.

**Table 3d: DBEs—Tallahassee International Airport
by Relevant NAICS Codes—FY 2025
In-Line Baggage Screening System Modifications**

Activity	NAICS CODES	DBE Firms	All Firms	% of DBE Firms Available	NAICS Dollars	DBE Dollars
Building Construction	236220	7	93	7.53%	\$66,667	\$5,020
Electrical Contractors	238210	2	142	1.41%	\$66,667	\$940
Drywall & Insulation Contractors	238310	2	56	3.57%	\$66,667	\$2,380
Other Building Finish Contractors	238990	13	86	15.12%	\$133,333	\$20,160
Conveyor & Conveying Equipment Manufacturing	333922	0	0	0.00%	\$266,666	\$0
Total					\$600,000	\$28,500
Weighted Step 1 Goal =						4.75%

SOURCES:
1. 2022 County Business Patterns, U.S. Census Bureau.
2. Florida UCP DBE Directory, September 2024

**Table 3e: DBEs—Tallahassee International Airport
by Relevant NAICS Codes—FY 2025
Terminal Modernization – Restroom Renovations**

Activity	NAICS CODES	DBE Firms	All Firms	% of DBE Firms Available	NAICS Dollars	DBE Dollars
Building Construction	236220	7	93	7.53%	\$750,000	\$56,475
Plumbing, HVAC	238220	0	213	0.00%	\$120,000	\$0
Finish Carpentry Contractors	238350	0	45	0.00%	\$120,000	\$0
Other Building Finish Contractors	238990	13	86	15.12%	\$120,000	\$18,144
Electrical Contractors	238210	2	142	1.41%	\$120,000	\$1,692
Drywall	238310	2	56	3.57%	\$120,000	\$4,284
Architectural Services	541310	1	46	2.17%	\$75,000	\$1,628
Engineering Services	541330	10	200	5.00%	\$75,000	\$3,750
Total					\$1,500,000	\$85,973
Weighted Step 1 Goal =						5.73%

SOURCES:
1. 2022 County Business Patterns, U.S. Census Bureau.
2. Florida UCP DBE Directory, September 2024

**Table 3f: DBEs—Tallahassee International Airport
by Relevant NAICS Codes—FY 2025
Terminal Modernization – Elevator & Air Handler Improvements**

Activity	NAICS CODES	DBE Firms	All Firms	% of DBE Firms Available	NAICS Dollars	DBE Dollars
Building Construction	236220	7	93	7.53%	\$166,722	\$12,554
Electrical Contractors	238210	2	142	1.41%	\$166,722	\$2,351
Plumbing, HVAC	238220	0	213	0.00%	\$83,305	\$0
Other Building Equipment Contractors	238290	2	56	3.57%	\$83,307	\$2,974
Drywall & Insulation Contractors	238310	13	86	15.12%	\$444,445	\$67,200
Elevator & Moving Stairway Manufacturing	333921	0	0	0.00%	\$888,889	\$0
Architectural Services	541310	1	46	2.17%	\$83,305	\$1,808
Engineering	541330	10	200	5.00%	\$83,305	\$4,165
Total					\$2,000,000	\$91,052
Weighted Step 1 Goal =						4.55%

SOURCES:

1. 2022 County Business Patterns, U.S. Census Bureau.
2. Florida UCP DBE Directory, September 2024

**Table 3g: DBEs—Tallahassee International Airport
by Relevant NAICS Codes—FY 2025
North Apron Improvements & State Hangar Development**

Activity	NAICS CODES	DBE Firms	All Firms	% of DBE Firms Available	NAICS Dollars	DBE Dollars
Highway & Street	237310	3	18	16.67%	\$1,921,330	\$320,286
Electrical Contractors	238210	2	142	1.41%	\$177,198	\$2,498
Site Prep	238910	3	47	6.38%	\$240,482	\$15,343
Engineering Services	541330	10	200	5.00%	\$126,570	\$6,329
Geotechnical Testing	541380	1	7	14.29%	\$65,816	\$9,405
Total					\$2,531,396	\$353,861
Weighted Step 1 Goal =						13.98%

SOURCES:

1. 2022 County Business Patterns, U.S. Census Bureau.
2. Florida UCP DBE Directory, September 2024

**Table 3h: DBEs—Tallahassee International Airport
by Relevant NAICS Codes—FY 2025
Terminal Front Entrance Pedestrian & Traffic Safety Improvements**

Activity	NAICS CODES	DBE Firms	All Firms	% of DBE Firms Available	NAICS Dollars	DBE Dollars
Building Construction	236220	7	93	7.53%	\$818,467	\$61,631
Highway & Street	237310	3	18	16.67%	\$409,233	\$68,219
Electrical Contractors	238210	2	142	1.41%	\$136,231	\$1,921
Site Prep	238910	3	47	6.38%	\$136,231	\$8,692
Engineering Services	541330	10	200	5.00%	\$68,116	\$3,406
Landscaping	561730	7	266	2.63%	\$68,116	\$1,791
Total					\$1,636,394	\$145,660
					Weighted Step 1 Goal =	8.90%

SOURCES:

- 2022 County Business Patterns, U.S. Census Bureau.
- Florida UCP DBE Directory, September 2024

**Table 3i: DBEs—Tallahassee International Airport
by Relevant NAICS Codes—FY 2026
Taxiway Bravo Rehabilitation Phase 2 Construction (B6-B1)**

Activity	NAICS CODES	DBE Firms	All Firms	% of DBE Firms Available	NAICS Dollars	DBE Dollars
Water & Sewer Line	237110	1	18	5.56%	\$4,007,545	\$222,820
Highway & Street	237310	3	18	16.67%	\$9,695,740	\$1,616,280
Electrical Contractors	238210	2	142	1.41%	\$704,870	\$9,939
Site Prep	238910	3	47	6.38%	\$2,819,480	\$179,883
Engineering	541330	10	200	5.00%	\$1,854,921	\$92,746
Geotechnical Testing	541380	1	7	14.29%	\$961,811	\$137,443
Landscaping	561730	7	266	2.63%	\$185,492	\$4,878
Total					\$20,229,859	\$2,263,989
					Weighted Step 1 Goal =	11.19%

SOURCES:

- 2022 County Business Patterns, U.S. Census Bureau.
- Florida UCP DBE Directory, September 2024.

**Table 3j: DBEs—Tallahassee International Airport
by Relevant NAICS Codes—FY 2027
Airport Security Improvements (Technology)**

Activity	NAICS CODES	DBE Firms	All Firms	% of DBE Firms Available	NAICS Dollars	DBE Dollars
Electrical Contractors	238210	2	142	1.41%	\$1,440,000	\$20,304
Engineering Services	541330	10	200	5.00%	\$230,000	\$11,500
Computer Systems Design Services	541512	2	127	1.57%	\$230,000	\$3,611
Total					\$1,800,000	\$31,804
Weighted Step 1 Goal =						1.67%

SOURCES:

1. 2022 County Business Patterns, U.S. Census Bureau.
2. Florida UCP DBE Directory, September 2024

**Table 3k: DBEs—Tallahassee International Airport
by Relevant NAICS Codes—FY 2027
Terminal Passenger Loading Bridge Replacement (A5/A6)**

Activity	NAICS CODES	DBE Firms	All Firms	% of DBE Firms Available	NAICS Dollars	DBE Dollars
Building Construction	236220	7	93	7.53%	\$350,000	\$26,355
Electrical Contractors	238210	2	142	1.41%	\$350,000	\$4,935
Other Building Equipment Contractors	238290	2	56	0.00%	\$350,000	\$0
Drywall & Insulation Contractors	238310	13	86	3.57%	\$700,000	\$24,990
Elevator & Moving Stairway Manufacturing	333921	0	0	0.00%	\$1,400,000	\$0
Total					\$3,150,000	\$56,280
Weighted Step 1 Goal =						1.79%

SOURCES:

1. 2022 County Business Patterns, U.S. Census Bureau.
2. Florida UCP DBE Directory, September 2024

NOTE: The County Business Patterns data were used as the source to determine the denominator, or the number of all firms in the market area. The DBE directories listed above were used to determine the numerator, or the number of DBE firms in the market area.

B. Determination of the “Weighted” DBE Base Figure

The Step 1 DBE Base Figure for each project/ fiscal year was derived by multiplying the dollars for each activity by the percentage of relevant DBE firms to all relevant firms. The total DBE goal in dollars was divided by the total project costs to derive the Step 1 goals. A listing of the calculated “Base Figure” or Step 1 goals for each of the 11 proposed projects, is shown in Table 3-L, below:

Table 3L Summary of the Base Figure-Step 1 Goals for all Proposed Projects: FY 2025-2027—Tallahassee International Airport

The Step 1 DBE Base Figures for the Airport are as follows:

PROJECT and Year:	Base 1: Relative Availability Goal
• FY 2025 – Advanced Air Mobility Planning Study –	2.71%
• FY 2025 – Air Carrier Apron Improvements –	13.09%
• FY 2025 – Airport Energy Efficiency Assessment –	2.71%
• FY 2025 – In-Line Baggage Screening System Modifications –	4.75%
• FY 2025 – Terminal Modernization – Restroom Renovations –	5.73%
• FY 2025 – Terminal Modernization – Elevator & Air Handler Improvements –	4.55%
• FY 2025 – North Apron Improvements & State Aviation Hangar Development –	13.98%
• FY 2025 – Terminal Front Entrance Pedestrian & Traffic Safety Improvements –	8.90%
• FY 2026 – Taxiway Bravo Rehabilitation Phase 2 Construction (B6-B1) –	11.19%
• FY 2027 – Airport Security Improvements (Technology) –	1.67%
• FY 2027 – Terminal Passenger Loading Bridge Replacement (A5/A6) –	1.79%

II. Adjustments to the DBE Base Figure

After the DBE Base Figure(s) have been developed, the regulations (49 CFR Part 26) require that:

“...additional evidence in the sponsor’s jurisdiction be considered to determine what adjustment, if any, is needed to the base figure in order to arrive at your overall goal” (26:45(d)).

A. Adjustment Factors to Consider

1. Historic DBE Attainment.

The regulations further state that there are several types of evidence that must be considered when adjusting the base figure. These include:

“(i) The current capacity of DBEs to perform work in your USDOT-assisted contracting program, as measured by the volume of work DBEs have performed in recent years.

The historical overall DBE goals accomplished at the Airport in recent years were examined relative to the above consideration, i.e., indication of “capacity”. Notice the annual DBE percent accomplishment indicated in Table 4 below:

**Table 4: Tallahassee International Airport
DBE Accomplishment**

Report Period	Approved DBE Goal	Total DBE Percent Achieved	Achieved Over/Under
FY 2021	15.2%	0.0%	-15.2%
FY 2022	0.0%	12.6%	12.6%
FY 2023	12.8%	0.0%	-12.8%
Median	12.8%	0.0%	-12.8%

The **median DBE accomplishment** (historic indicator of capacity) for the periods as shown above for the Airport, is **0.0%**. **There is nothing to “adjust” the Step 1 goals by, based on historic DBE attainment.**

2. Consideration of Disparity Study.

Another potential Step 1 or base figure *adjustment*, according to the DBE regulations, may come from a valid Disparity Study, if figures from the Study were *not* used in Step 1 of that same goal process. In 2019 a Disparity Study was completed for the combined entities of the City of Tallahassee, Leon County, and Blueprint (the intergovernmental entity responsible for implementing projects funded through a special tax authority). The Disparity Study was prepared by MGT, a Tallahassee-based nationally recognized Disparity Study consulting firm. The study was initiated in 2017 and the analysis of the factors of disparity for each of the responsible entities (availability-utilization-anecdotal data) covered the period 2012-2016. The Study was published in 2019 and contained *findings of disparity* sufficient

to form the basis for establishing goals for Minority, Women, and Small Business Enterprises (MWSBEs) in the combined jurisdictions. Subsequently aspirational goals were established and stated in the Disparity Study, by specific categories of vendor/procurement opportunities. Notice the chart below, which shows those goals contained in the Study:

Procurement Category	Aspirational MBE Goal	Aspirational WBE Goal	Total Goal
Construction Prime Contractors	5.00%	4.00%	9.0%
Construction Subcontractors	14.00%	9.00%	23.0%
Architecture & Engineering	8.00%	6.00%	14.0%
Professional Services	5.00%	6.00%	11.0%
Other Services	6.00%	8.00%	14.0%
Materials and Supplies	1.00%	6.00%	7.0%

Source: Disparity Study, 2019, and 2022 Update. Same goals were also retained

in the 2023 updated MWSBE policy statement for OEV. (Note-Data base is from 2012-2016)

In consideration of those established goals, the Consultant for this current DBE goal methodology reviewed them and assigned each of the **11** Step 1 base figure goals in Table 3-L to one of the Procurement Categories and the associated total goal. Then the calculated goals were “adjusted”, i.e. averaged with each of the “total goals” listed above. In the end, the overall result yielded an overall adjusted goal of **8.96%**. This approach yielded an overall DBE goal somewhat less than the initially adjusted overall goal of **9.34%**. **The recommended methodology and final goal, is 9.34%, which is the overall Step 1 goal, unadjusted.**

B. Consultations (TBD)

The Airport held a public meeting on _____ . The purpose of the meeting was to solicit information from interested stakeholders about the draft goal, as well as the availability of potential DBEs, the effects of discrimination on opportunities for DBEs, and the Airport’s effort to increase DBE participation. **(Please see Appendix A-1, and A-2, for a summary of the meeting, the attendee list, copies of notices and notifications, and any consultation comments.)** [To Be Developed]

C. Adjustment to Step 1 DBE Base Figures: Tallahassee International Airport, FY 2025 - FY 2027

With the adjustment factors considered to this point, again, the Airport will not adjust the Step 1 base figure of **9.34%**.

**Table 5: Tallahassee International Airport
FY 2025 – FY 2027 Overall Goal**

Fiscal Year	Project	Step 1	Step 2 Adjustment	Overall Goal	Total Project Costs	DBE Goal (dollars)
FY 2025	Advanced Air Mobility Planning Study	2.71%	NA	2.71%	\$200,000	\$5,420
	Air Carrier Apron Improvements	13.09%	NA	13.09%	\$2,700,000	\$233,550
	Airport Energy Efficiency Assessment	2.71%	NA	2.71%	\$200,000	\$5,420
	In-Line Baggage Screening System Modifications	4.75%	NA	4.75%	\$600,000	\$28,500
	Terminal Modernization - Restroom Renovations	5.73%	NA	5.73%	\$1,500,000	\$85,800
	Terminal Modernization Elevator & Air Handler Improvements	4.55%	NA	4.55%	\$2,000,000	\$90,000
	North Apron Improvements and State Aviation Hangar Development	13.98%	NA	13.98%	\$2,531,396	\$226,054
	Terminal Front Entrance Pedestrian & Traffic Safety Improvements	8.90%	NA	8.90%	\$1,636,394	\$144,330
FY 2025 Total				9.41%	\$11,367,790	\$1,069,248
FY 2026	Taxiway Bravo Rehabilitation Phase 2 Construction	11.19%	NA	11.19%	\$20,229,859	\$2,263,721
FY 2026 Total				11.19%	\$20,229,859	\$2,263,721
FY 2027	Airport Security Improvements (Technology)	1.67%	NA	1.67%	\$1,900,000	\$31,730
	Terminal Passenger Loading Bridge Replacement	1.79%	NA	1.79%	\$3,150,000	\$56,385
FY 2027 Total				1.74%	\$5,050,000	\$88,115
FY 2025 - FY 2027 Overall Goal				9.34%	\$36,647,649	\$3,421,084

The total DBE goal, in dollars, was divided by the total project costs to derive the final overall proposed DBE goal of **9.34%** for FY 2025-FY 2027.

III. Process

The Airport will normally submit its overall goal to the (Federal Aviation Administration) FAA on August 1st of each year that a DBE goal is due.

Before establishing the overall goal this year, the Airport consulted with minority, women's and general contractor groups, community organizations, and other officials or organizations to obtain information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the Airport's efforts to establish a level playing field for the participation of DBEs.

Following this consultation, the Airport published a notice on its website of the proposed overall goal informing the public that the proposed goal and its rationale were available for review and comment during normal business hours for 30 days following the date of the notice. The notice included the location to which comments could be sent and where the proposal could be reviewed. This process was used to establish the goals for FY 2025 to FY 2027.

The Airport's overall goal submission to the FAA will include a summary of information and comments received during this public participation process and our responses.

The Airport will begin using the overall goal on October 1 of each year, unless the Airport has received other instructions from DOT/FAA (or, if the goal is established on a project basis) by the time of the first solicitation for a DOT/FAA-assisted contract for the projects.

IV. Breakout of Estimated Race-Conscious/Race-Neutral Participation

The Airport will meet the maximum feasible portion of its overall goal by using race-neutral means of facilitating DBE participation. The Airport will use a combination of the following race-neutral means to increase DBE participation:

1. *Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitate DBE, and other small businesses participation (e.g., unbundling large contracts to make them more accessible to small businesses, encouraging prime contractors to subcontract portions of work that they might otherwise perform with their own forces);*
2. *Disseminating information on contracting procedures and specific contract opportunities (e.g., ensuring the inclusion of DBEs, and other small businesses, on recipient mailing lists for bidders, ensuring the dissemination to bidders on prime contracts of lists of potential subcontractors).*

The Airport proposes to meet its goal of **9.34%** using race-conscious means. The reason for this breakout is that the projects from the previous year(s) show that the median amount by which the past DBE goal(s) were under-achieved is **12.8%** (see **Table 4**).

The Airport will adjust the estimated breakout of race-neutral and race-conscious participation as needed to reflect actual DBE participation (26.51(f)) and it will track and report race-neutral and race-conscious participation separately. For reporting purposes, race-neutral DBE participation includes, but is not necessarily limited to the following: DBE participation through a prime contract a DBE obtains through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal; DBE participation on a prime contract exceeding a contract goal; and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

V. Contract Goals

The Airport will use contract goals to meet any portion of the overall goal that the Airport does not project being able to meet using race-neutral means. Contract goals are established so that, over the period to which the overall goal applies, they will cumulatively result in meeting any portion of our overall goal that is not projected to be met through the use of race-neutral means.

The Airport will establish contract goals only on those DOT/FAA-assisted contracts that have subcontracting possibilities. The Airport need not establish a contract goal on every such contract, and the size of contract goals will be adapted to the circumstances of each such contract (e.g., type and location of work, availability of DBEs to perform the particular type of work).

The Airport will express its contract goals as a percentage of the federal share of a DOT/FAA-assisted contract.

Resources:

1. Florida UCP DBE Directory, October 2024.
2. 2022 County Business Patterns, U.S. Census Bureau.
3. Uniform Report of DBE Commitments/Awards and Payment
4. City of Tallahassee, Leon County, and Blueprint. 2019 Disparity Study
Final Report: June 20, 2019
5. MINORITY, WOMEN, AND SMALL BUSINESS ENTERPRISE POLICY, Revised 12-13-23, for Leon County Government- City of Tallahassee, Office of Economic Vitality